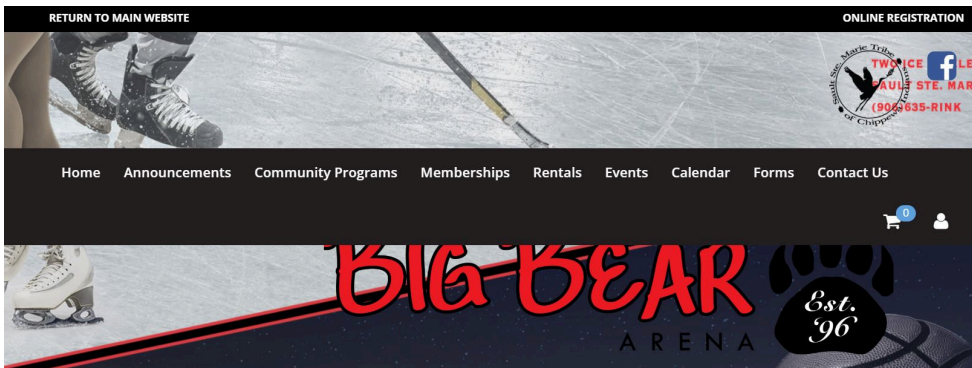


# ICE RENTALS @ THE BEAR

## How to reserve an ice time

**TIPS:** Please ensure your internet connection is strong and steady when you submit a request. Otherwise, it will kick you out, and you will have to start over.



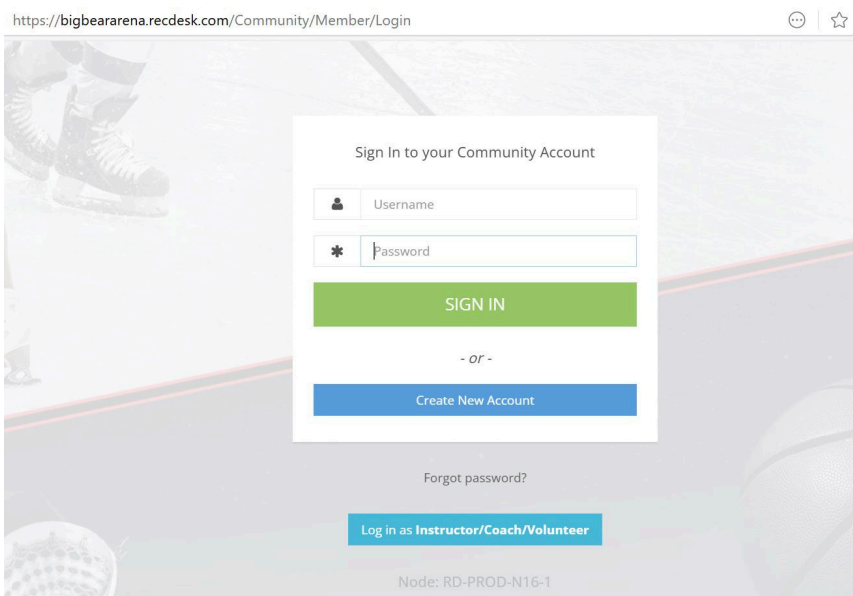
### Step 1

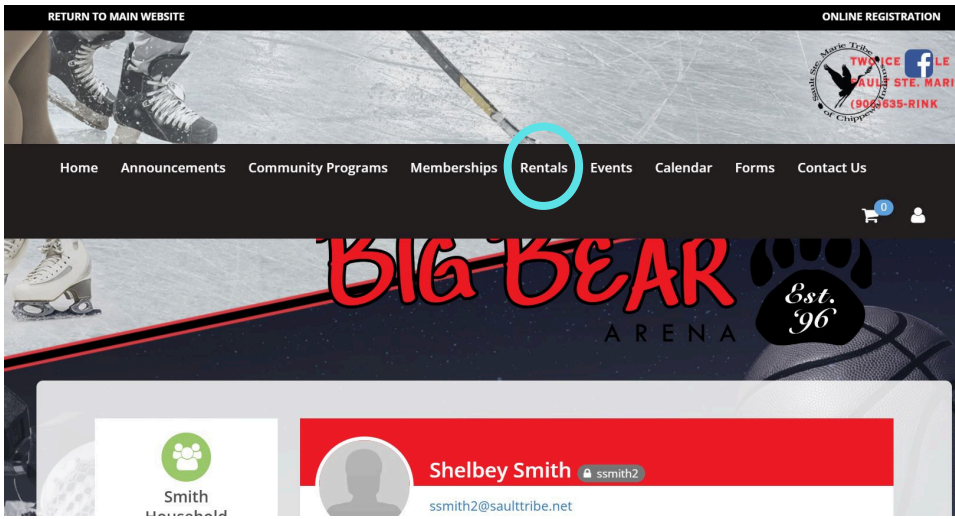
Go to  
[bigbeararena.com](http://bigbeararena.com)

### Step 2

If you already have an account, please sign in.

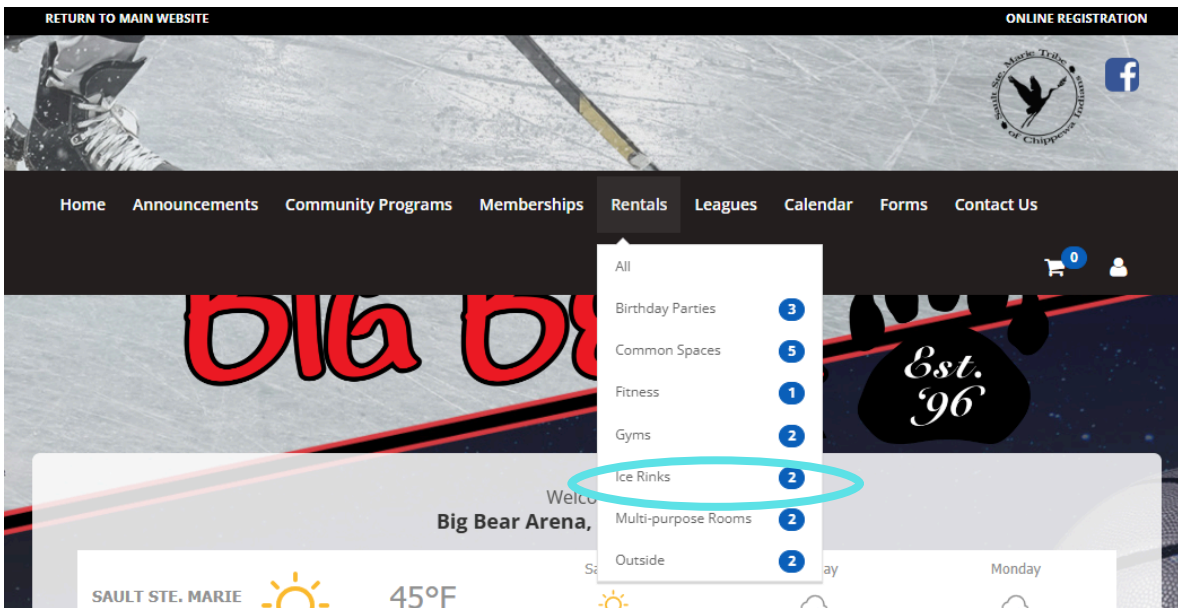
If you are new please create an account and sign in





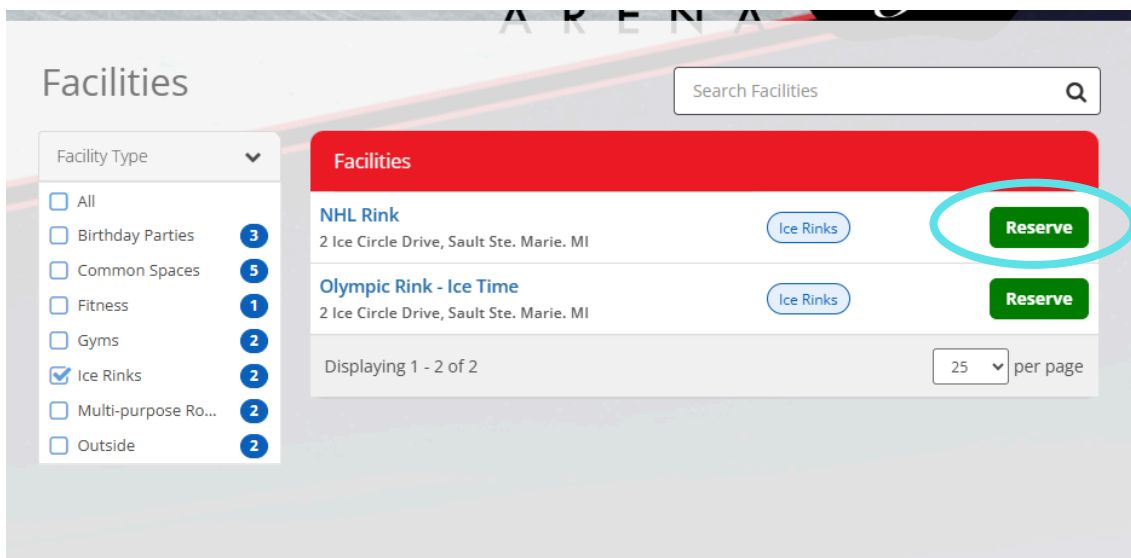
# Step 3

After signing in, click on the rentals tab



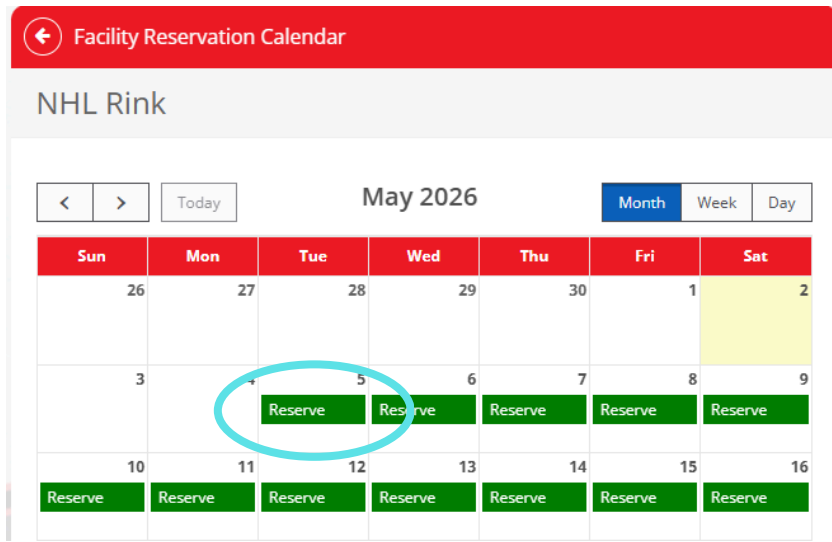
# Step 4

Select Ice Rinks



# Step 5

Please select which rink you would like to reserve.



## Step 6

The calendar will then display any dates that may be available to book. Click desired date.

Reserve Facility

NHL Rink

Fields marked with an asterisk (\*) are required

May 5th 2026

Member \*

Description of Use \*

Group Size \*

SPRING

10:00 AM - 10:50 AM

Hourly Summer Rate \$115.00

## Step 7

Fill out the required information, select drop down arrow next to time, and hit the Yellow +.

2:30 PM - 4:00 PM

3:00 PM - 3:50 PM

Add To Cart Cancel

## Step 8

Once the Yellow + has been added, scroll to the bottom of the page and select "Add To Cart"

## Shopping Cart

Items In Your Cart

Item	Quantity	Unit Price
1. NHL Rink <a href="#">Remove</a>	1	\$0.00 due today

**Reservation**  
Brendan Peters **\*\* PENDING APPROVAL \*\***  
Date: 5/5/2026 10:00 AM - 10:50 AM  
Description: test  
Group Size: 1  
You will be charged **\$115.00** only if your reservation is approved

**Total: \$0.00**

**Please Note:** you MUST go to *Check Out* and make *Payment* to complete the registration process. Spots in Programs are **not guaranteed** until the Check Out process is complete.

[Add New Registration](#) [Go To Checkout](#)

# Step 9

Review your shopping cart, if all information is correct click go to checkout.

## Waiver

Waiver Details

**WAIVER**  
RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AND PARENTAL CONSENT AGREEMENT

IN CONSIDERATION of being permitted to participate in any way at/with/in Chi Mukwa Community Recreation Center I, for myself, my personal representatives, assigns, heirs, and next of kin:

# Step 10

Review and sign the facility waiver.

## Required Forms

Required Forms

Fill out the following forms to complete the checkout process

[Ice / Space Rental Agreement](#) [Complete Form](#)  
Reservation - NHL Rink - 5/5/2026 10:00 AM (Brendan Peters)

You have not completed all the required forms  
You need to complete all the required forms to finish the checkout process. 0 / 1

[I Have Completed All Forms »](#)

# Step 11

Fill out ALL required forms

## Required Forms

**Required Forms**

Fill out the following forms to complete the checkout process

**Ice / Space Rental Agreement** View/Edit Form

Reservation - NHL Rink - 5/5/2026 10:00 AM (Brendan Peters)

**You have completed all the required forms**  
You can now proceed to checkout.

**I Have Completed All Forms »**

# Step 12

Once all forms are complete, click I have completed all forms.

Checkout

**Checkout**

Total Amount Due **\$255.00**

Item Total 255.00

Sales Tax 0.00

Convenience Fee 0.00

**Card Info**

Card Number

**Cardholder Address**

Address Line One

City

State/Province \*

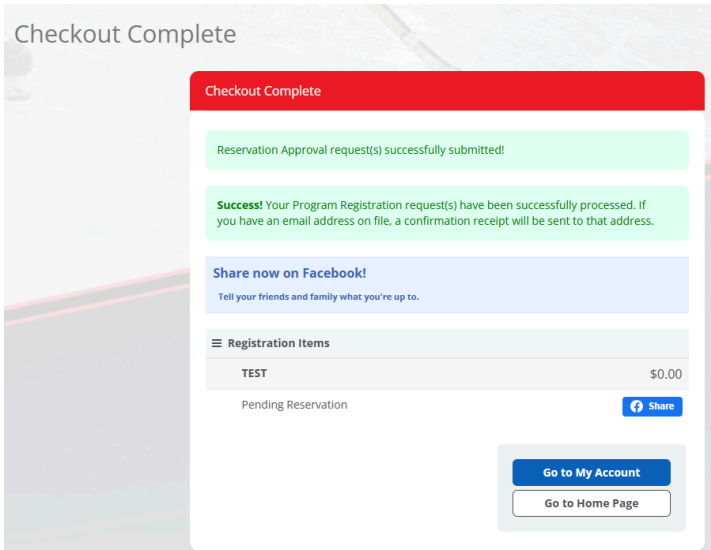
Zip/Postal Code

**Submit**

# Step 13

Checkout: please fill in payment information. Once complete, review information and click submit.

**\*\*PAYMENT  
WON'T BE  
REQUIRED UNTIL  
APPROVAL IS  
COMPLETE\*\***



# Step 14

A successful checkout will notify you the your **reservation request** was successfully submitted.

**A reservation request is NOT a guarantee!**

Pending Reservation from Big Bear Arena, Sault Ste. Marie

RecDesk <noreply@recdesk.com>  
To: Brendan Peters

Reply Reply All

\*\* Do NOT respond to this email. This email address is not monitored. \*\*

Thank you for reserving facilities with Big Bear Arena, Sault Ste. Marie. The following is a summary of your Pending Reservation(s). Please contact Big Bear Arena, Sault Ste. Marie with any questions.

### Pending Reservation(s)

Reservation Id: 3074471  
Title: TEST

Date(s) and Time(s)

NHL Rink TEST 5/5/2026 10:00 AM 5/5/2026 10:50 AM

# Step 15

You will receive an email with a confirmation that your **reservation request** was successfully submitted.

**A reservation request is NOT a guarantee!**

Your reservation(s) have been APPROVED - Big Bear Arena, Sault Ste. Marie

RecDesk <noreply@recdesk.com>  
To: Brendan Peters

Reply Reply All

\*\* Do NOT respond to this email. This email address is not monitored. \*\*

Thank you for reserving facilities with Big Bear Arena, Sault Ste. Marie. The following is a summary of your APPROVED Reservation(s). Please contact Big Bear Arena, Sault Ste. Marie with any questions.

### Approved Reservation(s)

NHL Rink

Reservation Id: 3074471  
Date(s) and Time(s)

5/5/2026 10:00 AM - 10:50 AM

# Step 16

Once the facility staff have reviewed your request and approved the request, you will receive an **approved reservation** email.

Big Bear Arena, Sault Ste. Marie - Invoice #0001462

RecDesk <noreply@recdesk.com>  
To: Brendan Peters

Brendan,

Attached is a link to your invoice. You can navigate to the Invoice to view details and/or make an online payment. Thank you.

Go to Invoice now: [Invoice # 0001462](#)

# Step 17

Upon approval, you will also receive an email with a link to **view your invoice**. You can use this link to pay your remaining balance online!

Any questions, please email [bookthebear@saulttribe.net](mailto:bookthebear@saulttribe.net)

